



Public Works Committee Minutes

Whiteside County
Sep 5, 2023 at 2:00 PM CDT
@ Highway Department

Attendance

Present:

Members: Paul Cunniff, Glenn Frank, Larry Russell, Douglas Wetzell

Guests: Jennifer Greeley, Joel Horn, Amy Robbins

Building & Zoning Administrator: Suzan Stickle

County Board Chairman: Martin Koster

County Engineer: Russell Renner

Absent:

Members: Tom Witmer

I. CALL TO ORDER

II. ROUTINE BUSINESS

A. Approval of Reports and Claims

[ClaimsPWorksAugust2023.pdf](#)

1. Motion: To approve the Budgetary Status Reports and Township Motor Fuel Tax Claims as presented.

[TWP MFT claims Sept 19 2023.pdf](#)

Motion:

Motion moved by Paul Cunniff and motion seconded by Glenn Frank.
The vote was all ayes.

III. PUBLIC COMMENT

There were no public comments.

IV. DEPARTMENT UPDATES

A. Building and Zoning

1. Building and Zoning Report for August 2023

The Committee reviewed the Building Report for August 2023.

[August 2023 \(PDF\).pdf](#)

2. Budget Building CFY24: 1st Read Budget Request

[Budget 2024 - Zoning.pdf](#)

 [Budget 2024 - Zoning service contract.pdf](#)

- a. Motion to forward the Building & Zoning Department's budgets to the Finance Committee

Motion:

Motion moved by Larry Russell and motion seconded by Paul Cunniff. The vote was all ayes.

3. Zoning Hearing - Paul Cunniff to attend on September 21, 2023 at 6:30 p.m.

B. Airport Board

1. Review of Regular meeting minutes from July 15, 2023

Minutes were not received in time for the Public Works Committee Meeting.

2. Budget Building CFY24: 1st Read Budget Request

 [Budget 2024 - Airport.pdf](#)

- a. Motion to forward the Airport Board budgets to the Finance Committee

Motion:

Motion moved by Glenn Frank and motion seconded by Larry Russell. The vote was all ayes.

3. Airport Board meeting - Glenn Frank to attend on September 14, 2023 @ 5:00 p.m.

C. Special Service Area #2

1. Nothing at this time

D. Highway Department

1. Closed Landfill Reports (Leachate & Inspection) - August 2023

The reports were presented for review.

 [Landfill Reports Aug. 2023.pdf](#)

2. Monroe Equipment for new Freightliner Cab & Chassis

 [Monroe Truck Equipment.pdf](#)

- a. Motion to approve the purchase of equipment from Monroe Equipment for the new Freightliner cab & chassis in the amount of \$145,806.00. (See #)

Motion:

Motion moved by Glenn Frank and motion seconded by Paul Cunniff. The vote was all ayes.

3. Projects Update

Mr. Renner informed the Committee of the following projects:

- Seal coating for the county roads has been completed and the township roads are almost finished.
- Dixon Ave Bridge project is progressing, piles will be driven this week.

4. Budget Building CFY24: 1st Read Budget Request

- a. Motion to forward the Highway Department's budgets to the Finance Committee

 [Budget 2024 - Highway.pdf](#)

 [Budget 2024 - Highway service contract.pdf](#)

Motion:

Motion moved by Glenn Frank and motion seconded by Paul Cunniff. The vote was all ayes.

V. OLD BUSINESS

There was no old business.

VI. NEW BUSINESS

- A. Motion to enter into Executive Session pursuant to 5 ILCS 120/2/c(1)

Motion:

The Chair advised the Committee to move into Executive Session, according to 5 ILCS 120/2 (c) (1).

Motion moved by Paul Cunniff and motion seconded by Larry Russell. A roll call vote was taken and the vote was all ayes. The Committee entered into Executive Session at 2:34 p.m.

The Committee returned to open session at 2:58 p.m.

Motion:

Motion: To re-appoint Russell Renner as the County Engineer for a 6 year term.

Motion moved by Glenn Frank and motion seconded by Paul Cunniff. The vote was all ayes. Note: A resolution will be presented in December for the Board to approve.

Motion:

Motion: To approve the County Engineer's salary be paid at 106% of the State's recommended county engineer salary.

Motion moved by Glenn Frank and motion seconded by Paul Cunniff. The vote was all ayes. Note: An amendment to the employment contract will be presented for Board approval at a later meeting.

VII. NEXT REGULAR COMMITTEE MEETING - Tuesday, October 3, 2023 @ 2:00 p.m.

VIII. ADJOURNMENT

Motion:

There was no additional business. A motion to adjourn was made.

Motion moved by Paul Cunniff and motion seconded by Larry Russell. The vote was all ayes and the meeting was adjourned at 3:01 p.m.