



# Public Works Committee Minutes

Whiteside County  
Aug 1, 2023 at 2:00 PM CDT  
@ Highway Department

## Attendance

### Present:

Members: Larry Russell, Douglas Wetzell, Paul Cunniff, Glenn Frank, Tom Witmer

Guests: Jennifer Greeley, Joel Horn, Martin Koster, Amy Robbins

Building & Zoning Administrator: Suzan Stickle

County Engineer: Russell Renner

### I. CALL TO ORDER

### II. ROUTINE BUSINESS

#### A. Approval of Reports and Claims

[TWP MFT claims 8-15-23.pdf](#)

[ClaimsPWorksJuly2023.pdf](#)

1. Motion: To approve the Budgetary Status Reports and Township Motor Fuel Tax Claims as presented.

#### **Motion:**

Motion moved by Larry Russell and motion seconded by Tom Witmer. The vote was all ayes

### III. PUBLIC COMMENT

No Public Comment

### IV. DEPARTMENT UPDATES

#### A. Building and Zoning

1. Building and Zoning Report for July 2023

[July 2023 Building Report.pdf](#)

2. Resolution for Aurelio & Araceli Gallardo requesting the approval of a Special Use Permit in the A-1 Agricultural District to allow for an Event Venue/Banquet Hall at 25778 Fulfs Road, Sterling.

- a. Motion to approve Resolution for Aurelio & Araceli Gallardo requesting the approval of a Special Use Permit in the A-1

Agricultural District to allow for an Event Venue/Banquet Hall at 25778 Fulfs Road, Sterling.

 [Recommendation Case #750.pdf](#)

 [Resolution Case #750 Aurelio & Araceli Gallardo Event Venue Banquet Hall.pdf](#)

 [Proposed Site Plan Case #750.pdf](#)

 [Site Map Case #750.pdf](#)

**Motion:**

Motion moved by Paul Cunniff and motion seconded by Tom Witmer. The vote was all ayes.

3. Resolution for Clover Solar LLC requesting the approval of a Special Use Permit in the A-1 Agricultural District to allow for a Solar Farm at 14577 Frog Pond Road, Fulton.

- a. Motion to approve Resolution for Clover Solar LLC requesting the approval of a Special Use Permit in the A-1 Agricultural District to allow for a Solar Farm at 14577 Frog Pond Road, Fulton.

 [Recommendation Case #751.pdf](#)

 [Resolution Case #751 Clover Solar LLC.pdf](#)

 [Site Plans Case #751.pdf](#)

 [Site Map Case #751.pdf](#)

**Motion:**

Motion moved by Tom Witmer and motion seconded by Larry Russell. The vote was all ayes.

4. 1st Review of Capitalized Fixed Assets & Service Contract for FY '24

The 1st review of Capitalized Fixed Assets and Service Contracts for FY'24 was addressed by Ms. Stickle and discussed with Committee.

5. No Zoning Hearing - August 17, 2023

B. Airport Board

1. Review of Regular meeting minutes from June 15, 2023 and Special Meeting Minutes from June 19, 2023

 [Airport Minutes June 2023 \(PDF\).pdf](#)

- a. Motion: To approve the minutes as presented.

**Motion:**

Motion moved by Larry Russell and motion seconded by Tom Witmer. The vote was all ayes.

2. Airport Board meeting - Tom Witmer to attend on August 10, 2023 @ 5:00 p.m.

C. Special Service Area #2

1. Quarterly Report (April – June, 2023)

The quarterly report for April – June 2023 was presented to the Committee for review

 [SSA #2 2022-2023 2nd Qtr 23.pdf](#)

D. Highway Department

1. Closed Landfill Reports (Leachate & Inspection) - July 2023

The reports were presented to the Committee for review.

 [Landfill Reports July 2023.pdf](#)

2. 1st Review of Capitalized Fixed Assets & Service Contract for FY '24

The 1st review of Capitalized Fixed Assets and Service Contracts for FY'24 was addressed by Mr. Renner and discussed with the Committee.

 [2024 Highway Fixed Assets-Services v1.pdf](#)

3. Bid results from gas & diesel fuel letting

 [Fuel Bid Tab & Resolution - 2023-24.pdf](#)

- a. Motion to recommend the approval of the Resolution for the award of unleaded gasoline and diesel fuel to Pearl City Elevator, Inc. of Lena, IL.

**Motion:**

Motion moved by Tom Witmer and motion seconded by Larry Russell. The vote was all ayes.

4. Projects Update

Mr. Renner Updated the Committee on the following:

- Dixon Ave Bridge project has begun
- Cordova Rd/Albany Rd project is completed
- He received the new county vehicle and the Taurus was delivered to the airport
- Next month he anticipates presenting the new dump truck equipment cost

V. OLD BUSINESS

No old business

VI. NEW BUSINESS

No new business

VII. NEXT REGULAR COMMITTEE MEETING - Tuesday, September 5, 2023 @ 2:00 p.m.

VIII. ADJOURNMENT

**Motion:**

Motion moved by Paul Cunniff and motion seconded by Larry Russell. Meeting was adjourned at 2:33 p.m.