



Wage & Salary Committee Minutes

Whiteside County

Jul 12, 2023 at 3:30 PM CDT

@ Room 117, Courthouse, Morrison, IL

Attendance

Present:

Members: Dan Bitler, Shawn Dowd, James Duffy, Martin Koster, Douglas Wetzell

Guests: Robin Brands, Terry Costello, Joel Horn, Amy Robbins, Ashley Tegeler, Brenda Workman

Absent:

Members: Kurt Glazier, Chad Weaver

- I. CALL TO ORDER - Mr. Wetzell called the meeting to order at 3:30 pm.
- II. PUBLIC COMMENT - Brenda Workman discussed how they feel a raise is needed for their department secretaries and explained why.
- III. REFERRAL FROM COUNTY OFFICES COMMITTEE
 - A. To place Deputy Assessor into proper pay grade - Mrs. Brands spoke to the Committee about needing a different position created, Deputy Assessor, and setting the wage amount. Since the employee just received a new Assessor certification and the Principle Clerk position does not have this certification, the Deputy Assessor position is necessary. Also, when Mrs. Brands retires this employee can move into the Assessor position if appropriate. A JDQ was sent to Carlson Dettmann and they recommended the position be placed in Grade 6. A motion was made by Dowd, second by Duffy to place the Deputy Assessor wage in Grade 6 of the County salary plan as of 7/12/23. All voted in favor of the motion.
[📄 Deputy Assessor 6.22.23.pdf](#)
- IV. REFERRAL FROM PUBLIC SAFETY COMMITTEE.
 - A. To address the State's Attorney's request to increase steps for his administrative staff and consider a market study for all non-union employees - Mr. Costello reviewed what his Secretaries' job entails and why he believes they deserve a raise. Mr. Costello is requesting his administrative staff receive a two step increase with Ashley Tegeler getting the additional grant funding applied directly to her pay. Mr. Horn stated all non-union Courthouse employees should be considered and re-evaluated. A motion was made by Duffy, second by Bitler, to approve the Carlson Dettmann wage study process for all non-union employees

in the Courthouse. All voted in favor of the motion. The Committee discussed the Ashley Tegeler wage increase. A motion was made by Koster, second by Duffy, to table the request at this time. All voted in favor of the motion.

V. REFERRAL FROM JUDICIARY COMMITTEE.

- A. To consider the Public Defenders request to hire the new Assistant Public Defender at step 6 due to prior experience - Mr. Fagerman reported to the Committee he intended to hire the contract employee at a higher rate than he could due to miscommunication during Director transition. The contract employee also has multiple years of experience including eight years of County experience. A motion was made by Koster, second by Bitler, to approve an increase for the new Assistant Public Defender up two steps from Grade 16 Step 4 to Step 6, retroactive to the day of hire. All voted in favor of the motion.

- VI. A motion was made by Bitler, second by Koster, to adjourn the meeting at 4:44 pm.