

## **PUBLIC WORKS COMMITTEE - Mr. Doug Wetzell, Chair**

The Public Works Committee met at the Whiteside County Highway Department at 2:00 p.m. on Tuesday, June 6, 2023. Members present were: Doug Wetzell, Glenn Frank, Paul Cunniff, Tom Witmer and Larry Russell. Others in attendance were: Joel Horn-County Administrator, Amy Robbins-HR & Payroll Coordinator, Suzan Stickle-Building & Zoning Administrator, Russ Renner-County Engineer, Jennifer Greeley-Office Manager, Martin Koster-County Board Chairman and Sue Britt-County Board Member. Mr. Wetzell called the meeting to order.

### **1. ROUTINE BUSINESS:**

- a. Township Motor Fuel Tax and Budgetary Status Reports for May, 2023 were presented for review and approval. Motion was made by Witmer and seconded by Russell to approve the items as presented. The vote was all ayes.

### **2. BUILDING & ZONING REPORT:**

- a. Suzan Stickle, Building & Zoning Administrator presented the Building Report for May, 2023 to the Committee for their review (See #1).
- b. Larry Russell will attending the Zoning Hearing on June 15<sup>th</sup>, 2023 at 6:30 p.m.
- c. Ms. Stickle informed the Committee that she, as well as Mr. Koster, received a letter regarding a property on Luther Rd that has multiple pieces of farm equipment sitting around. She said that the property owner was given until after harvest season to clean up the property.

### **3. AIRPORT BOARD REPORT:**

- a. The Regular Airport Board minutes from April 13, 2023 and the Special meeting minutes from April 19, 2023 were presented for review. Motion was made by Russell and seconded by Cunniff to approve the items as presented. The vote was all ayes. (See 2-6)
- b. Mr. Wetzell will attend the Airport Board meeting on June 15<sup>th</sup>, 2023 @ 5:00 p.m.

### **4. SPECIAL SERVICE AREA #2 REPORT:**

- a. Mr. Renner informed the Committee that there is a leak at the lift station in front of the Wal-Mart Distribution Center. A contractor has been contacted and is scheduled to make the repair on Thursday, June 8<sup>th</sup>.

### **5. COUNTY HIGHWAY REPORT:**

- a. The Landfill Leachate Report and the Inspection Report for May, 2023 were presented for review (See#7-8)
- b. Mr. Renner informed the Committee that the new flare project is still on track to begin this year. Foth will be contacting Waste Management about connecting to the leachate evaporator.
- c. The following Resolutions were presented and discussed for consideration, to be presented to the Full Board:
  - (1) Resolution – #23-54000-01-GM – Prophetstown Twp. – Lyndon Rd paving. Motion was made by Frank & seconded by Russell to recommend approval of the Resolution for the Award to Helm Civil of Freeport, IL with the low bid of \$148,721.15. The vote was all ayes. (See #9-10)

**MOTION: To approve the Resolution and Award for Section #23-54000-01-GM – Prophetstown Twp. – Lyndon Rd paving to the low bidder, Helm Civil of Freeport, IL, as presented.**

- (2) Resolution – #23-55000-01-GM – Sterling Twp. – Science Ridge Rd & Lynn Blvd paving. Motion was made by Russell & seconded by Cunniff to recommend approval of the Resolution for the Award to Helm Civil of Freeport, IL with the low bid of \$165,669.28. The vote was all ayes. (See #11-12)

**MOTION: To approve the Resolution and Award for Section #23-55000-01-GM – Sterling Twp. – Science Ridge Rd & Lynn Blvd paving to the low bidder, Helm Civil of Freeport, IL, as presented.**

- d. Mr. Renner informed the Committee of the following items:
- (1) Cordova Rd/Albany Rd – Cold-in-Place recycling portion of project is complete.
  - (2) Dixon Ave Bridge – Contractor is waiting to receive contracts from the State.
  - (3) Highway Shop Lintel replacement is complete.
  - (4) Legislative Update – the increase to Township Bridge Funding passed. While the bill passed that will affect the County doing work outside of the County, the language allows for it with the establishment of an intergovernmental agreement and should have minimal impact for the County.
- e. Mr. Renner requested department credit cards. Several companies do not offer payment on account and require payment by credit card. The Highway Department has software programs with annual renewals that can only be paid by credit card and the mechanic can order parts on-line at lower costs. After discussion, a motion was made by Frank and seconded by Cunniff to send to the Finance Committee approval of a credit card account with two credit cards for the Highway Department. The vote was all ayes.
- f. Mr. Wetzell advised the Committee to move into Executive Session to perform a Semi-Annual Review of past Executive Session minutes. According to 5 ILCS 120/2 (c) (21), a motion was made by Witmer and seconded by Russell to move into Executive Session. A roll call vote was taken and the vote was all ayes. The Committee entered into Executive Session at 2:25 p.m. The Committee returned to open session at 2:28 p.m.
- A motion was made by Russell and seconded by Witmer to release today's Executive Session minutes. The vote was all ayes.

**6. OLD BUSINESS:**

- a. Mr. Frank asked about the progress of the nuisance properties. Mr. Horn informed the Committee that court dates are set for July and/or August. Progress has been made on two of the properties.

**7. NEW BUSINESS:**

- a. Mr. Witmer inquired about the monthly gas purchased by the County. A discussion was held regarding the current volume.

There was no additional business so a motion to adjourn was made by Witmer and seconded by Cunniff. The vote was all ayes and the meeting was adjourned at 2:36 p.m.

**Special Meeting 6/20/23 6:15 PM prior to County Board meeting, in the LEC Board Room**

**ANTICIPATED MOTION: To approve an agreement between the County and Morrison Institute of Technology, as presented.**

Meeting Date: The next regular meeting – **Friday, July 7, 2023 at 2:00 PM**, at Highway Dept.

**MOTION: To place on file the Public Works Committee's meeting report, May 2023 claim reports and related informational items, as presented.**