



### **EXECUTIVE COMMITTEE – Mr. Martin Koster, Chair**

The Executive Committee meeting was held on Tuesday February 14, 2023 at 6:30 p.m. in the Board Room at the Courthouse. Members present were Koster, Glazier, Frank, Hamilton, Truesdell, Ausman, and Pearson. Also present were Mrs. Britt, Mr. Duffy, Suzan Stickle, Tim Berogan, Steve Sewell (OnBoard), and Joel Horn.

1. All Standing Committees reported.
2. A motion was made by Ausman, seconded by Frank, to place the following appointment on the agenda for Board action. All voted in favor of the motion.
  - a. Reappointment of Tim McCaslin to the Whiteside County Housing Authority.

**MOTION: To approve the reappointment of Tim McCaslin to the Whiteside County Housing Authority.**

- b. A motion was made by Glazier, seconded by Truesdell, to place an anticipated appointment to the 708 Mental Health Board on the agenda for Board action. All voted in favor of the motion.

**ANTICIPATED MOTION: To approve the appointment to the 708 Mental Health Board (requires a second).**

3. Steve Sewell with OnBoard gave a presentation of their agenda management software program. Mr. Horn indicated the plan would be to purchase the software and an iPad Pro for each board member. A question asked about how members without internet at home would access the program. Mr. Sewell recommended an iPad Pro with a cellular data plan be purchased for those members. The committee asked about training. Mr. Sewell indicated there would be several training sessions most likely in small groups or even one on one if necessary. After a lengthy discussion Mr. Horn recommended the county purchase 35 licenses for \$500 each as well as iPad Pro's for each user. The total cost would be approximately \$65,500. A motion was made by Glazier, seconded by Pearson to purchase the 35 licenses for the OnBoard Agenda Management software and 30 iPad Pro's with a total not to exceed \$65,500, motion carried.

**MOTION: To approve the purchase of 35 licenses for the OnBoard Agenda Management software and iPad Pro's for each user with a total not to exceed \$65,500.**

4. Ms. Stickle presented an updated Engagement letter for our Hearing Officer. The new Engagement would increase the Attorney's Fee paid to \$750.00 per meeting. This would include all travel expenses, hearing preparation, conducting the hearing and drafting the findings of fact, etc. A motion was made and seconded to approve the engagement as presented, motion carried (See #90).

**MOTION: To approve the Engagement of Amanda R. Florip as the Zoning Hearing Officer as presented.**

5. Mr. Horn presented an ordinance updating our County Code to comply with the Family Bereavement Leave Act which went into effect January 1, 2023. The Family Bereavement Leave Act requires all employers to allow up to 2 weeks of unpaid bereavement leave for a funeral of a covered family member or a qualifying fertility-related issue. The ordinance would keep our current 4 days of paid leave and if an employee wanted to use more than the 4 days they would have to use their Vacation or Personal time or the time would be

unpaid. A motion was made by Hamilton, seconded by Ausman to approve the ordinance as presented, motion carried (See #91-92).

**MOTION: To approve the ordinance amending Sec. 3-303 of our county code relating to Bereavement Leave as presented.**

6. The Committee reviewed the monthly claims and budget reports. A motion was made by Frank, seconded by Hamilton, to approve the claims and budget reports as presented. All voted in favor of the motion.
7. There being no further business, a motion was made by Frank, seconded by Hamilton, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 8:00 p.m.

Next Regular Meeting:	Executive Committee:	03/14/23
	County Board:	03/21/23

Compensation and Reimbursements:	Payroll Check Print Date	03/10/23
	Reimbursement Check Print Date	03/02/23

**MOTION: To place on file the Executive Committee’s meeting report, December 2022 and January 2023 claims reports and related informational items, as presented.**