

RESOLUTION NO. 09-2023-1

*W*HEREAS, Bryan Vogel began working for Whiteside County as a Control Room Operator for the Sheriff's Department on April 22, 2000, and;

*W*HEREAS, Bryan Vogel is retiring after 23 years of service to Whiteside County, and the people of the County of Whiteside;

*N*OW, THEREFORE BE IT RESOLVED, that the County Board of Whiteside does hereby honor Bryan Vogel for his diligence and exemplary performance as Control Room Operator for the Sheriff's Department of Whiteside County, and to its citizens, and;

*B*E IT FURTHER RESOLVED, that the County Clerk of Whiteside County be directed to forward a copy of this Resolution to Bryan Vogel.

Passed and adopted this 19th day of September, 2023 A.D.

BY AND FOR THE WHITESIDE COUNTY BOARD

Martin Koster, Chair

ATTEST:

Dana Nelson, County Clerk

RESOLUTION NO. 09-2023-2

*W*HEREAS, Barbara Benson began working for Whiteside County as a Legal Secretary for the States Attorney's Office on February 19, 2004, and;

*W*HEREAS, Barbara Benson is retiring after 19 years of service to Whiteside County, and the people of the County of Whiteside;

*N*OW, THEREFORE BE IT RESOLVED, that the County Board of Whiteside does hereby honor Barbara Benson for her diligence and exemplary performance as Legal Secretary for the States Attorney Office and Legal Office Coordinator for the Public Defender Office for Whiteside County, and to its citizens, and;

*B*E IT FURTHER RESOLVED, that the County Clerk of Whiteside County be directed to forward a copy of this Resolution to Barbara Benson.

Passed and adopted this 19 day of September A.D., 2023.

BY AND FOR THE WHITESIDE COUNTY BOARD

Martin Koster, Chair

ATTEST:

Dana Nelson, County Clerk



Illinois Environmental Protection Agency

Bureau of Land • 1021 N. Grand Avenue E. • Box 19276 • Springfield • Illinois • 62794-9276

COUNTY ADMINISTRATORS
OFFICE

AUG 30 2023

RECEIVED

Notice of Application for Permit to Manage Waste (LPC-PA16)

Date: 8-25-2023

To Elected Officials and Concerned Citizens:

The purpose of this notice is to inform you that a permit application has been submitted to the Illinois EPA, Bureau of Land, for a solid waste project described below. You are not obligated to respond to this notice, however, if you have any comments, please submit them in writing to the Bureau of Land, Attn: Permit Section, at the above address, or contact the Permit Section at 217/524-3300 within 21 days.

NOTE: Please complete this form online, save a copy locally, print and submit it to the Permit Section #33, at the above.

The permit application, which is identified below, is for a project described at the bottom of this page.

Site Identification:

Site Name: Whiteside County Landfill 2 IEPA ID Number: 1958140003

Street Address: 18819 Lincoln Road P.O. Box: _____

City: Morrison State: IL Zip Code: 61270-9587 County: Whiteside

TYPE OF PERMIT SUBMISSIONS:

- New Landfill
- Landfill Expansion
- First Significant Modification
- Significant Modification to Operate
- Other Significant Modification
- Renewal of Landfill
- Development
- Operating
- Supplemental
- Transfer
- Name Change
- Generic

TYPE OF FACILITY:

- Landfill
- Land Treatment
- Transfer Station
- Treatment Facility
- Storage
- Incinerator
- Composting
- Recycling/Reclamation
- Other (Specify)

TYPE OF WASTE:

- General Municipal Refuse
- Hazardous
- Special (Non-Hazardous)
- Chemical Only (exec. putrescible)
- Inert Only (exec. chem. & putrescible)
- Used Oil
- Solvents
- Landscape/Yard Waste
- Other (Specify)

Description of Project:

Assessment report evaluating effectiveness of corrective action measures on groundwater within the groundwater management zone.



Public Works Committee Minutes

Whiteside County
Sep 5, 2023 at 2:00 PM CDT
@ Highway Department

Attendance

Present:

Members: Paul Cunniff, Glenn Frank, Larry Russell, Douglas Wetzell

Guests: Jennifer Greeley, Joel Horn, Amy Robbins

Building & Zoning Administrator: Suzan Stickle

County Board Chairman: Martin Koster

County Engineer: Russell Renner

Absent:

Members: Tom Witmer

I. CALL TO ORDER

II. ROUTINE BUSINESS

A. Approval of Reports and Claims

[ClaimsPWorksAugust2023.pdf](#)

1. Motion: To approve the Budgetary Status Reports and Township Motor Fuel Tax Claims as presented.

[TWP MFT claims Sept 19 2023.pdf](#)

Motion:

Motion moved by Paul Cunniff and motion seconded by Glenn Frank.
The vote was all ayes.

III. PUBLIC COMMENT

There were no public comments.

IV. DEPARTMENT UPDATES

A. Building and Zoning

1. Building and Zoning Report for August 2023

The Committee reviewed the Building Report for August 2023.

[August 2023 \(PDF\).pdf](#)

2. Budget Building CFY24: 1st Read Budget Request

[Budget 2024 - Zoning.pdf](#)

 [Budget 2024 - Zoning service contract.pdf](#)

- a. Motion to forward the Building & Zoning Department's budgets to the Finance Committee

Motion:

Motion moved by Larry Russell and motion seconded by Paul Cunniff. The vote was all ayes.

3. Zoning Hearing - Paul Cunniff to attend on September 21, 2023 at 6:30 p.m.

B. Airport Board

1. Review of Regular meeting minutes from July 15, 2023

Minutes were not received in time for the Public Works Committee Meeting.

2. Budget Building CFY24: 1st Read Budget Request

 [Budget 2024 - Airport.pdf](#)

- a. Motion to forward the Airport Board budgets to the Finance Committee

Motion:

Motion moved by Glenn Frank and motion seconded by Larry Russell. The vote was all ayes.

3. Airport Board meeting - Glenn Frank to attend on September 14, 2023 @ 5:00 p.m.

C. Special Service Area #2

1. Nothing at this time

D. Highway Department

1. Closed Landfill Reports (Leachate & Inspection) - August 2023

The reports were presented for review.

 [Landfill Reports Aug. 2023.pdf](#)

2. Monroe Equipment for new Freightliner Cab & Chassis

 [Monroe Truck Equipment.pdf](#)

- a. Motion to approve the purchase of equipment from Monroe Equipment for the new Freightliner cab & chassis in the amount of \$145,806.00. (See #)

Motion:

Motion moved by Glenn Frank and motion seconded by Paul Cunniff. The vote was all ayes.

3. Projects Update

Mr. Renner informed the Committee of the following projects:

- Seal coating for the county roads has been completed and the township roads are almost finished.
- Dixon Ave Bridge project is progressing, piles will be driven this week.

4. Budget Building CFY24: 1st Read Budget Request

- a. Motion to forward the Highway Department's budgets to the Finance Committee

 [Budget 2024 - Highway.pdf](#)

 [Budget 2024 - Highway service contract.pdf](#)

Motion:

Motion moved by Glenn Frank and motion seconded by Paul Cunniff. The vote was all ayes.

V. OLD BUSINESS

There was no old business.

VI. NEW BUSINESS

- A. Motion to enter into Executive Session pursuant to 5 ILCS 120/2/c(1)

Motion:

The Chair advised the Committee to move into Executive Session, according to 5 ILCS 120/2 (c) (1).

Motion moved by Paul Cunniff and motion seconded by Larry Russell. A roll call vote was taken and the vote was all ayes. The Committee entered into Executive Session at 2:34 p.m.

The Committee returned to open session at 2:58 p.m.

Motion:

Motion: To re-appoint Russell Renner as the County Engineer for a 6 year term.

Motion moved by Glenn Frank and motion seconded by Paul Cunniff. The vote was all ayes. Note: A resolution will be presented in December for the Board to approve.

Motion:

Motion: To approve the County Engineer's salary be paid at 106% of the State's recommended county engineer salary.

Motion moved by Glenn Frank and motion seconded by Paul Cunniff. The vote was all ayes. Note: An amendment to the employment contract will be presented for Board approval at a later meeting.

VII. NEXT REGULAR COMMITTEE MEETING - Tuesday, October 3, 2023 @ 2:00 p.m.

VIII. ADJOURNMENT

Motion:

There was no additional business. A motion to adjourn was made.

Motion moved by Paul Cunniff and motion seconded by Larry Russell. The vote was all ayes and the meeting was adjourned at 3:01 p.m.

RESOLUTION

WHEREAS, the Whiteside County Highway Department has appropriated and budgeted funds for the purchase of equipment for a new Freightliner cab & chassis, and;

WHEREAS, a quote of \$145,806.00.00 was received from Monroe Equipment of Monroe, WI for the equipment for a new Freightliner cab & chassis;

NOW THEREFORE BE IT RESOLVED that the purchase of equipment for a new Freightliner cab and chassis from Monroe Equipment be accepted and approved, at a cost of \$145,806.00.

STATE OF ILLINOIS)
) SS
COUNTY OF WHITESIDE)

I, Dana Nelson, County Clerk, in and for the said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Whiteside County Board at its meeting held at Morrison on September 19, 2023.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Morrison in said County this 19th day of September A.D., 2023.

County Clerk



County Offices Committee Minutes

Whiteside County

Sep 11, 2023 at 3:00 PM CDT

@ Board Room, Law Enforcement Center, Morrison IL

Attendance

Present:

Members: Martin Koster, James Duffy, Brooke Pearson

Guests: Tim Berogan, Robin Brands, Kendra Kophamer Bush, Joel Horn, Lauren Lee, Amy Robbins, Chris Tennyson

Absent:

Members: Ernest Smith, Thomas Williams

- I. CALL TO ORDER - Ms. Pearson called the meeting to order at 3:00 PM.
- II. PUBLIC COMMENT - No public comment.
- III. REVIEW AND APPROVE CLAIM & BUDGET STATUS REPORTS - The Committee reviewed the claims and budget status reports. A motion was made by Duffy, second by Koster, to approve the monthly claims report as presented. All voted in favor of the motion.

 [ClaimsCoOfficesJuly2023.pdf](#)

 [ClaimsCoOfficesAugust2023.pdf](#)

IV. REPORTING DEPARTMENTS

A. County Clerk

1. Budget Building CFY24 - 1st Read Budget Request - The Committee reviewed the County Clerk's 2024 Budget and discussed the increased cost for two elections next year.

 [Budget 2024 - County Clerk.pdf](#)

 [Budget 2024 - County Clerk service contract.pdf](#)

B. Recorder

1. Budget Building CFY24 - 1st Read Budget Request - The Committee reviewed the Recorder's 2024 Budget. With less movement in properties, Mrs. Bush expects lower surplus fees for the upcoming year.

 [Budget 2024 - Recorder.pdf](#)

 [Budget 2024 - Recorder service contract.pdf](#)

C. Supervisor of Assessments

1. Budget Building CFY24 - 1st Read Budget Request - The Committee reviewed the Supervisor of Assessments's 2024 Budget. Office supplies are increased due to the purchase of fire cabinets and GIS fines and fees are lower due to the recordings decreasing.

 [Budget 2024 - Assessor Revised.pdf](#)

The GIS sales from the period of 8/7/23 - 8/29/23 were \$263.30 and 1 address directory sold for \$10.

D. Information Technology Department

1. Budget Building CFY24 - 1st Read Budget Request - The Committee reviewed the Information Technology's 2024 Budget.

 [Budget 2024 - IT.pdf](#)

 [Budget 2024 - IT service contract.pdf](#)

E. Regional Office of Education

1. Administrator's Report and Report of Official Acts for 7/1/22 - 6/30/23 - Mr. Tennyson stated the ROE has been reviewing various school district buildings and the backpack program was successful.

 [ROE Monthly Report Aug 2023.pdf](#)

 [ROE Report of Official Acts FY23.pdf](#)

2. Budget Building CFY24 - 1st Read Budget Request - The Committee reviewed the ROE's 2024 Budget. Mr. Tennyson explained the office expenses are increased due to the new building.

 [Budget 2024 - ROE service contract.pdf](#)

 [Budget 2024 - ROE.pdf](#)

- F. County Office 2024 Budget - A motion was made by Duffy, second by Koster, to forward the County Clerk, Recorder, Supervisor of Assessment, IT, and ROE budgets to Finance Committee as presented. All voted in favor of the motion.

V. COUNTY ADMINISTRATOR - Nothing to report

VI. OTHER BUSINESS

VII. A motion was made by Duffy, second by Koster, to adjourn the meeting at 4:01 PM. The next meeting will be held October 2, 2023 @ 2:30 PM.

VIII. MOTION: To place on file the County Offices Committee's meeting report, the August 2023 claim reports and related informational items, as presented.



Public Safety Committee Minutes

Whiteside County

Sep 6, 2023 at 3:00 PM CDT

@ Board Room, Law Enforcement Center, Morrison IL

Attendance

Present:

Members: Sue Britt, Kurt Glazier, Matt Ward

Guests: Sheriff John Booker, Terry Costello, Joel Horn, Katie Pilgrim, Amy Robbins

Absent:

Members: Linda Pennell

- I. CALL TO ORDER - Mr. Glazier called the meeting to order at 3:00 PM.
- II. PUBLIC COMMENT - No public comment.
- III. REVIEW AND APPROVE CLAIM AND BUDGET STATUS REPORTS - A motion was made by Ward, second by Britt, to approve the August 2023 claims and budget status report. All voted in favor of the motion.

 [ClaimsPSafetyAugust2023.pdf](#)

IV. REPORTING DEPARTMENTS

A. Coroner

1. The Committee reviewed the Coroner's monthly report.

 [CoronerAugust2023.pdf](#)

2. Budget Building CFY24 - 1st Read Budget Request - The Committee reviewed the Coroner's 2024 budget. A motion was made by Ward, second by Britt, to forward the Coroner's 2024 Budget to Finance Committee. All voted in favor of the motion.

 [Budget 2024 - Coroner service contract.pdf](#)

 [Budget 2024 - Coroner.pdf](#)

B. State's Attorney

1. Mr. Costello presented the monthly and juvenile case statistic reports.

 [StatesAttyAug2023.pdf](#)

2. Budget Building CFY24 - 1st Read Budget Request - Mr. Costello reviewed the 2024 Budget and discussed the additional requested amount for the staff wages as already forwarded at Wages & Salary Committee. A

motion was made by Britt, second by Ward, to forward the State Attorney's 2024 Budget to Finance Committee. All voted in favor of the motion.

 [Budget 2024 - St Attorney.pdf](#)

 [Budget 2024 - St Attorney service contract.pdf](#)

C. Sheriff

1. Sheriff Booker presented his monthly report. The Safety Act goes into effect on 9/18/23 and the fishing derby will be held this Saturday.

 [K9 Report August 2023.pdf](#)

 [SheriffMonthEndAug2023.pdf](#)

2. Budget Building CFY24 - 1st Read Budget Request - Mr. Booker presented the 2024 Budget information. A motion was made by Britt, second by Ward, to forward the Sheriff's 2024 Budget to Finance Committee. All voted in favor of the motion.

 [Budget 2024 - Sheriff service contract.pdf](#)

 [Budget 2024 - Sheriff.pdf](#)

D. Emergency Telephone System E911

1. Budget Building CFY24 - 1st Read Budget Request - Mrs. Katie Pilgrim presented the 2024 Budget. A motion was made by Ward, second by Britt, to forward the ETSB 2024 Budget to Finance Committee. All voted in favor of the motion.

 [Budget 2024 - E911.pdf](#)

V. COUNTY ADMINISTRATOR -

VI. OTHER BUSINESS

VII. A motion was made by Ward, second by Britt, to adjourn the meeting at 3:49 PM. The next meeting will be October 4, 2023 at 3:00 PM

VIII. MOTION: To place on file the Public Safety Committee's meeting report, August 2023 claim reports and related informational items, as presented.



Health & Social Services Committee Minutes

Whiteside County

Sep 6, 2023 at 6:30 PM CDT

@ Board Room, Law Enforcement Center, Morrison, IL

Attendance

Present:

Members: Doug Crandall, Shawn Dowd, Mark Hamilton, Alex Regalado, Sam Wancket

Guests: Karla Belzer, Peggy Blase, Joel Horn, Amy Robbins, Kara Schweitzer, Kurt Studnicki

- I. CALL TO ORDER - Mr. Hamilton called the meeting to order at 6:30 PM.
- II. PUBLIC COMMENT - No public comment.
- III. REVIEW AND APPROVE CLAIM AND BUDGET STATUS REPORTS - The August 2023 claims and budget status report were reviewed. A motion was made by Crandall, second by Dowd, to approve the monthly claims report as presented. All voted in favor of the motion.

 [ClaimsH&SAugust2023.pdf](#)

IV. REPORTING DEPARTMENTS

A. Health Department

1. Administrator's Report
2. Budget Building CFY24 - 1st Read Budget Request - Mrs. Blase presented the Health Department and Animal Control 2024 budget. A motion was made by Crandall, second by Regalado, to forward the Health Department and Animal Control 2024 Budget to Finance Committee.

 [Budget 2024 - Animal Control.pdf](#)

 [Budget 2024 - Health Dept.pdf](#)

B. Veteran's Assistance Commission

1. Budget Building CYF24 - 1st Read Budget Request - Mr. Horn presented the VAC 2024 budget. A motion was made by Dowd, second by Crandall, to forward the Veteran's Assistance Commission 2024 Budget to Finance Committee. All voted in favor of the motion.

 [Budget 2024 - VAC.pdf](#)

C. University of IL Cooperative Extension

 [Extention Sept 2023 Info.pdf](#)

1. Mrs. Belzer introduced Kara Schweitzer as the Family Life Educator. The 4-H fair was successful again this year and Ms. Gapinski put together additional 4-H programming including a Get up and dance program. Finally, Mrs. Belzer stated they are entering a partnership with Sauk Valley Community College to use their new greenhouse and create new horticulture programming.
2. Budget Building CYF24 - 1st Read Budget Request - Mr. Horn stated the budget will be presented next month.

 [Budget 2024 - Extension.pdf](#)

D. Mental Health Board

1. Budget Building CYF24 - 1st Read Budget Request - The Committee reviewed the Mental Health budget. A motion was made by Dowd, second by Crandall, to forward the 708 Board 2024 Budget to Finance Committee. All voted in favor of the motion.

 [Budget 2024 - 708 Board.pdf](#)

E. Senior Citizens

1. Budget Building CYF24 - 1st Read Budget Request - Mr. Horn presented the Senior Citizens budget. A motion was made by Dowd, second by Regalado, to forward the Senior Citizens 2024 Budget to Finance Committee. All voted in favor of the motion.

 [Budget 2024 - Sr Citizens.pdf](#)

V. COUNTY ADMINISTRATOR

- VI. OTHER BUSINESS - Mr. Hamilton asked if any members would be interested in a tour. A date and time will be determined.
- VII. A motion was made by Dowd to adjourn the meeting at 8:02 PM. The next meeting will be October 4, 2023 at 6:30 PM.
- VIII. MOTION: To place on file the Health & Social Services Committee's meeting report, August 2023 claim reports and related informational items, as presented.



Judiciary Committee Minutes

Whiteside County

Sep 7, 2023 at 6:00 PM CDT

@ Board Room, Law Enforcement Center, Morrison, IL

Attendance

Present:

Members: Thomas Ausman, Barry Cox, Joan Padilla

Guests: Sue Costello, James Fagerman, Joel Horn, Martin Koster, Amy Robbins

Absent:

Members: Chad Weaver

- I. CALL TO ORDER - Mr. Ausman called the meeting to order at 6:05 PM.
- II. PUBLIC COMMENT - No public comment.
- III. REVIEW AND APPROVE CLAIM AND BUDGET STATUS REPORTS - The August 2023 claims and the budget status report were reviewed. A motion was made by Padilla, second by Cox, to approve the monthly claims report, as presented. All voted in favor of the motion.

 [ClaimsJudiAugust 2023.pdf](#)

IV. REPORTING DEPARTMENTS

A. Court Services

1. Presentation of the monthly report - Mr. McDearmon reviewed the monthly report and reported he has two staff vacancies with one of those filled today.

 [CourtServicesMonthEndAugust2023.pdf](#)

2. Budget Building CFY24 - 1st Read Budget Request - Mr. McDearmon presented the Court Services 2024 budget. A motion was made by Cox, second by Padilla, to forward the Court Services 2024 Budget to the Finance Committee. All voted in favor of the motion.

 [Budget 2024 - Court Services.pdf](#)

 [Budget 2024 - Court Services service contract.pdf](#)

B. Public Defender

1. Presentation of the monthly report - Mr. Fagerman reviewed the monthly report.

 [PublicDefenderMonthEndAug2023.pdf](#)

2. Budget Building CFY24 - 1st Read Budget Request - Mr. Fagerman presented the Public Defender 2024 budget. A motion was made by Padilla, second by Cox, to forward the Public Defender 2024 Budget to the Finance Committee. All voted in favor of the motion.

 [Budget 2024 - Pub Defender.pdf](#)

 [Budget 2024 - Pub Defender service contract.pdf](#)

C. Circuit Clerk

1. Presentation of the monthly report - Mrs. Costello reviewed the monthly report.

 [CircuitClerkAugust2023.pdf](#)

2. Public Act 103-379 (Juvenile) - Mrs. Costello presented the juvenile costs we can no longer charge for. We were also required to write off any outstanding amounts for these charges which totaled almost \$300,000 from 121 cases

3. Computer Training - The Circuit Clerk office completed their annual computer training recently to keep the staff aware of any changes/additions to their software..

4. Budget Building CFY24 - 1st Read Budget Request - Mrs. Costello presented the Circuit Clerk 2024 budget. A motion was made by Cox, second by Padilla, to forward the Circuit Clerk 2024 Budget to the Finance Committee. All voted in favor of the motion.

 [Budget 2024 - Circuit Clerk.pdf](#)

 [Budget 2024 - Circuit Clerk service contract.pdf](#)

D. Court Administrator

1. Budget Building CFY24 - 1st Read Budget Request - The Committee reviewed the Court Administrator 2024 budget. A motion was made by Padilla, second by Cox, to forward the Court Administrator 2024 Budget to the Finance Committee. All voted in favor of the motion.

 [Budget 2024 - Court Admin.pdf](#)

 [Budget 2024 - Court Admin service contract.pdf](#)

E. Law Library

1. Budget Building CFY24 - 1st Read Budget Request - The Committee reviewed the Law Library 2024 budget. A motion was made by Padilla,

second by Cox, to forward the Law Library 2024 Budget to the Finance Committee. All voted in favor of the motion.

 [Budget 2024 - Law Library.pdf](#)

 [Budget 2024 - Law Library service contract.pdf](#)

- V. COUNTY ADMINISTRATOR - Nothing to report.
- VI. OTHER BUSINESS - The Committee decided to move future Committee meetings to 4:00 PM instead of 6:00 PM on each regularly scheduled date.
- VII. A motion was made by Cox, second by Padilla, to adjourn the meeting at 6:55 PM. The next meeting will be October 5, 2023 at 4:00 PM
- VIII. MOTION: To place on file the Judiciary Committee's meeting report, August 2023 claims report and related informational items, as presented.



Finance Committee - Revised Agenda Minutes

Whiteside County

Sep 11, 2023 at 1:00 PM CDT

@ Board Room, Law Enforcement Center, Morrison, IL

Attendance

Present:

Members: Dan Bitler, Michael Clark, Glenn Truesdell

Guests: Gary Camarano, Joel Horn, Martin Koster, Jen Phelps, Amy Robbins, Penny VanKampen

Absent:

Members: Sally Douglas

- I. CALL TO ORDER - Mr. Truesdell called the meeting to order at 1:00 PM.
- II. PUBLIC COMMENT - No public comment.
- III. REVIEW AND APPROVE CLAIM AND BUDGET STATUS REPORTS - The Committee reviewed the monthly claims and budget reports. A motion was made by Clark, second by Bitler, to approve the monthly claims and budget reports as presented. All voted in favor of the motion.

 [ClaimsFinanceAugust2023.pdf](#)

IV. OLD BUSINESS - Nothing to report.

V. REPORTING DEPARTMENTS

A. Treasurer

1. Review of summary of fund balance report - Mrs. VanKampen presented the monthly Temporary Investment Report and the Summary of Fund Balance Report for August 2023.

 [Treasurer Summary Fund Report August 2023.pdf](#)

2. Resolution to request a reconveyance in parcel number 01-22-100-027 - Resolutions were presented by the Treasurer on one property that has had their delinquent taxes purchased by a private buyer.

 [Treasurer Resolution Parcel 01-22-100-027.pdf](#)

Motion:

To approve the Resolution authorizing the County to execute a deed of conveyance on the County's interest or cancellation of the

appropriate Certificates of Purchase, as the case may be, on said property known as, Permanent Parcel 01-22-100-027.

Motion moved by Dan Bitler and motion seconded by Michael Clark. All voted in favor of the motion.

3. Budget Building CFY24 - 1st Read Budget Request - The Committee reviewed the Treasurer's budget including the Corporate Fund (01) and the Tax Sale Automation Fund (29).

 [Budget 2024 - Treasurer.pdf](#)

 [Budget 2024 - Treasurer service contract.pdf](#)

B. Public Transportation

1. Director's Report-Mrs. Hammer reported they have been approved by the state to dispose of two decommissioned vehicles. All other vehicles that are not in use will be evaluated to determine what needs to be done to fix them.

- a. Ridership-Mrs. Hammer reported the ridership has increased 875 riders from last year.

 [Public Transportation Report Aug 2023.pdf](#)

- b. Senior Center/Emily Hammer update - Mrs. Hammer reported she will be hiring an assistant in the near future.

2. Budget Building CFY24 - 1st Read Budget Request -The committee reviewed Public Transportation's proposed 2023 budget.

 [Budget 2024 - Public Transportation.pdf](#)

C. Economic Development

1. Administrator's Update - Mr. Camarano stated Whiteside County was ranked at 126 for the healthiest counties in the United States. There are three new projects in August which increases the total for the year to 13. Mr. Camarano updated the Committee on the fiber process and stated Jo-Carroll is waiting for the round three funding. Whiteside unemployment increased to 5.3% for July but there are still more jobs than applicable people.

2. Budget Building CFY24 - 1st Read Budget Request - The Committee reviewed the Development budget in the Corporate Fund (01), the Enterprise Zone fund (46), and the Hotel-Motel Tourism Fund (49).

 [Budget 2024 - Development.pdf](#)

 [Budget 2024 - Development service contract.pdf](#)

VI. COMMITTEE REQUESTS/RECOMMENDATIONS - Health insurance costs have been running very high and we are down to \$250,000 in the fund. Mr. Horn recommended transferring \$500,000 from Public Works to the Insurance fund instead of the General fund. A motion was made by Bitler, second by Clark, to move \$500,000 from the Public Works fund into the Group Health Insurance Fund. All voted in favor of the motion.

VII. ADMINISTRATOR'S REPORT

A. Budget Building CFY24 - 1st Read Budget Request- Mr. Horn presented the following budgets: County Board (Corporate Fund 01), County Administrator's (Corporate Fund 01), Tort Liability Fund (02), Capital Improvement Fund (04), Social Security Fund(15), IMRF (17), Liability Insurance Reserves (30), Group Insurance (38), ARPA Fund (65) and Opioid Settlement Fund(81).

 [Budget 2024 - County Admin service contract.pdf](#)

 [Budget 2024 - County Administrator.pdf](#)

 [Budget 2024 - SSA1.pdf](#)

 [Budget 2024 Draft Finalize Budget for Finance.pdf](#)

B. Audit - Mr. Horn informed the Committee we will not bid for a new auditor this year. A meeting is set up with WIPFLI to discuss the upcoming year.

C. Wellness & Fitness Discount - We give a discount to employees that attend a gym or class. Two businesses cannot provide paper work and Mr. Horn recommended we remove the requirement to show proof of attendance. A motion was made by Bitler, second by Clark, to approve removing the verification requirements to be reimbursed for wellness discount as presented

VIII. BOARD MEMBER'S MEETING COMPENSATION & MILEAGE - The mileage reimbursements and per diems for County Board members were reviewed and approved. (A copy will be available for inspection on board night.)

Motion:

A motion was made to place on the agenda for Board action the August 2023 mileage and travel reimbursements for County Board members in the amount of \$1044.00

Motion moved by Michael Clark and motion seconded by Dan Bitler. All voted in favor of the motion.

IX. OTHER BUSINESS-Nothing to report.

X. A motion was made by Bitler, second by Clark, to adjourn the meeting at 2:35 PM. The next meeting will be Monday, October 9, 2023 at 1:00 PM.

Motion:

Motion: To place on file the Finance Committee's meeting report, August 2023 claims reports and related informational items, as presented.



Wage & Salary Committee Minutes

Whiteside County

Aug 24, 2023 at 6:30 PM CDT

@ Board Room, Law Enforcement Center, Morrison, IL

Attendance

Present:

Members: Dan Bitler, Shawn Dowd, James Duffy, Kurt Glazier, Martin Koster, Douglas Wetzell

Guests: Terry Costello, Joann Eads, Joel Horn, Amy Robbins, Lisa Tegeler, Ashley Tegeler, Brenda Workman

Absent:

Members: Chad Weaver

- I. CALL TO ORDER - Mr. Wetzell called the meeting to order at 6:30 pm.
- II. PUBLIC COMMENT - Ashley Tegeler introduced herself and explained what her job entails. Ashley requested the increased amount received for the VCVA grant be applied directly to her salary.
- III. STATE'S ATTORNEY'S REQUEST - VICTIM ASSISTANT - The Committee discussed the Victim Assistant position and the presented wage increase. Mr. Costello presented information as to the wage increases over the years, the changes in minimum wage, and the value of the US dollar from 2015 to 2023. The Committee discussed the increase given for the grant each year and how this will affect increased wages in upcoming years. The Committee stressed that employees are valued and we want to keep our good employees. A motion was made by Dowd, second by Wetzell, to approve increasing Ashley Tegeler's wages by \$5,500. A vote was called and the motion was lost when the vote was a tie. The Committee discussed a compromise in wages to keep Ashley in the wage scale. A motion was made by Bitler, second by Koster, to approve moving Mrs. Tegeler from Grade 9 Step 4 to Grade 9 Step 7. All voted in favor of the motion. A motion was made by Duffy, second by Dowd, to approve the pay be retroactive to July 1, 2023. All voted in favor of the motion.

[W&S memo - 8-24-23.pdf](#)

- IV. ADMINISTRATOR - SET NEW ADMINISTRATOR'S SALARY - Mr. Horn gave his recommendation for the new Administrator salary. After discussion, a motion was made by Koster, second by Dowd, to set the County Administrator pay to Grade 21 Step 4 beginning October 18th 2023.

 [Recommendation re co admin salary.pdf](#)

- V. There being no further business, a motion was made by Dowd, second by Glazier, to adjourn the meeting at 7:26 PM.
- VI. MOTION: To place on file the Wage & Salary Committee's meeting report and related informational items, as presented.



Executive Committee - Revised Agenda

Minutes

Whiteside County

Sep 12, 2023 at 6:30 PM CDT

@ Board Room, Law Enforcement Center, Morrison, IL

Attendance

Present:

Members: Thomas Ausman, Kurt Glazier, Mark Hamilton, Martin Koster, Brooke Pearson, Glenn Truesdell

Guests: Joel Horn, Jen Phelps, Amy Robbins

- I. CALL TO ORDER - Mr. Koster called the meeting to order at 6:30 PM.
- II. PUBLIC COMMENT - No public comment.
- III. AGENDA BUILDING FOR BOARD'S REGULAR MEETING SEPTEMBER 19, 2023
 - A. Standing Resolutions and Acknowledgements
 1. A Resolution of Retirement will be presented for Bryan Vogel for 23 years of service.
[Resolution-Bryan Vogel Retire 2023.pdf](#)
Motion: To adopt Resolution of Retirement for Bryan Vogel, as presented:
Motion moved by Mark Hamilton and motion seconded by Glenn Truesdell. All voted in favor of the motion.
 2. A Resolution of Retirement will be presented for Barbara Benson for 19 years of service.
[Resolution-Barbara Benson Retire 2023.pdf](#)
Motion: To adopt Resolution of Retirement for Barb Benson, as presented:
Motion moved by Thomas Ausman and motion seconded by Brooke Pearson. All voted in favor of the motion.
 - B. Communications - Mr. Koster noted the following communications:
 1. IEPA 8/25/23 Notice of Application for Permit to Manage Waste
[IEPA Correspondence 8-25-23.pdf](#)
 - C. Department Reports

D. Committee Reports and Recommendations

1. Public Works Committee - The Committee discussed the Engineer position to renew his contract for six years and to set his wage. This information will be presented to the board in December.
2. County Offices Committee
3. Public Safety Committee
4. Health & Social Services Committee
5. Judiciary Committee - The Committee discussed the state changes on collection of fees for juveniles. In addition to future fees, this will total almost \$300,000 from 121 cases that will need to be written off.
6. Finance Committee
7. Wage & Salary Committee - The Committee discussed changes in wages for Ashley Tegeler and Amy Robbins. The wage study is still being reviewed for all non-union employees.
8. Labor Management Committee - Mr. Horn presented the FOP contract summary and highlighted the major changes of the contract. The union ratified the contract last week and we will vote on it at the Board meeting.

E. Chair

1. Reappointment of Terry Gisi to the Rock Falls Rural Fire Protection District for a three year term.

Motion: Reappointment of Terry Gisi to the Rock Falls Rural Fire Protection District for a three year term:

Motion moved by Glenn Truesdell and motion seconded by Brooke Pearson. All voted in favor of the motion.

2. Appointment of Curt Jacobs as Commissioner of Sharon Drainage District.

Motion: Appointment of Curt Jacobs as Commissioner of Sharon Drainage District:

Motion moved by Glenn Truesdell and motion seconded by Brooke Pearson. All voted in favor of the motion.

- IV. The Committee reviewed and approved the monthly claims and budget reports. A motion was made by Glazier, second by Pearson, to approve the claims and budget reports as presented. All voted in favor of the motion.

 [ClaimsExecutiveAugust2023.pdf](#)

V. ADMINISTRATOR'S REPORT

- A. To adopt Resolution appointing Amy Robbins as Authorized Agent to represent Whiteside County in the participation of the Illinois Municipal Retirement Fund.

 [Resolution-Authorized IMRF Agent Appointed.pdf](#)

Motion: To adopt the Resolution appointing Amy Robbins as Authorized Agent to represent Whiteside County in the participation of the Illinois Municipal Retirement Fund:

Motion moved by Kurt Glazier and motion seconded by Brooke Pearson. All voted in favor of the motion.

- B. Designation of Amy Robbins as FOIA Officer for Whiteside County.

Motion: To approve Amy Robbins as FOIA Officer for Whiteside County:

Motion moved by Kurt Glazier and motion seconded by Brooke Pearson. All voted in favor of the motion.

- C. Administrator's Update

1. To adopt Ordinance amending code to comply with Paid Leave Act - Mr. Horn spoke to the States Attorney and we are amending the Ordinance to make all vacation requests subject to department head approval.

 [Ordinance Amend Vacation Leave Sept 2023.pdf](#)

Motion: To adopt Ordinance amending code to comply with Paid Leave Act:

Motion moved by Kurt Glazier and motion seconded by Mark Hamilton. All voted in favor of the motion.

VI. OTHER BUSINESS

- A. Presentation from Business Employment Skills Team Inc - Mr. Horn stated that Mrs. Carrie Folken will present at the Board Meeting Tuesday.

 [BEST Handout Sept 2023.pdf](#)

- B. To adopt Resolution for the 2024 Holiday Schedule.

 [Holiday Schedule 2024 Revised.pdf](#)

Motion: To approve the 2024 Holiday Schedule:

Motion moved by Kurt Glazier and motion seconded by Brooke Pearson. All voted in favor of the motion.

- VII. A motion was made by Ausman to adjourn the meeting at 7:13 PM. The next meeting will be held October 10, 2023 at 6:30 PM.

VIII. Motion: To place on file the Executive Committee's meeting report, August 2023 claims reports and related informational items, as presented.